

DOULTING PARISH COUNCIL – GLEBELAND COMMITTEE

MINUTES OF THE GLEBELAND COMMITTEE MEETING HELD ON WEDNESDAY 23rd JULY 2014 VENUE AND TIME OF THE MEETING: ST ALDHELMS SCHOOL, DOULTING @ 9.30AM			
		Present: Ann Crowcombe (Chair), Barry Clarke, David Kimber, Emma Hill, Mary Newman also in attendance Alan Butcher (Clerk) and Margaret Hare.	
	1	<u>Apologies for absence.</u> None	
	2	<u>Public Forum:</u> Margaret Hare was invited to join the discussions at relevant points during the meeting.	
	3	<u>Declarations of Interest:</u> None	
	4	<u>Acceptance of the Minutes of previous meetings:</u> Minutes of the meeting held on 30 th April 2014 were agreed and signed as a true record.	
	5	<u>Matters Arising from the Minutes of the previous meeting:</u> a: Stones for boules park; delivery to be organised. b: Hedge by Carey Close; to be actioned at the next WG c: Tools; some had been purchased and others passed on by Barry Newman. d: The Somerset Wildlife Trust species survey had been completed (13d)	
	6	<u>Report from Working Group:</u> a: Ragwort needs removing and proper disposal. b: Ann had contacted Chris Brown about the removal of the brambles as agreed by the Parish Council; he is also to be contacted about the removal of some Japanese knotweed. c: It was agreed to remove some saplings and self seeded trees in order to keep the grass areas clearer. It was also agreed that the grass areas subject to an annual cut should be cut in early September if possible. Some areas of encroaching scrub also to be removed.	

7	<p><u>General and Specific Maintenance:</u> a: Some of the top rails to the boules court fencing may need replacement if the fencing is retained. b: A repair is needed to the football wall. c: A small amount of graffiti requires removal in the skate park. d: An action list had been prepared by the young people involved with the working group:</p> <ul style="list-style-type: none"> i) The grid bar rail in the skate park to be removed and the surface made good (also highlighted in the annual inspection.) ii) No ball games in the boules court area due to the proximity of the road. iii) Proper goal posts to be provided in the football area (possibly 5 a side type units); funding to be sought and storage options investigated. 	
8	<p><u>Review of Signs:</u> The clerk had prepared a variety of proposed sign wording which were considered. The following signs and positions were agreed:</p> <ul style="list-style-type: none"> i) A re-worded sign (similar to the existing) in the “house” style at the entrance from Carey Close. ii) A “Contact” sign to be fixed adjacent to sign in i) above. iii) New user friendly signs to be fixed at each entrance. iv) A new sign to be fixed at the entrance to the skate park. v) A new “no dogs” sign to be fixed on the central area fence. <p>Clerk to re-draft sign wording as per discussions and circulate. An estimate of costs to be established for discussion by the Parish Council.</p> <p>The clerk had also collected the new lectern sign which would be passed to John Shepherd for fixing.</p>	
9	<p><u>Finance:</u> A budget to be agreed for replacement signs.</p>	
10	<p><u>Terms of Reference:</u> a: The draft circulated by the clerk was agreed with the addition of the existing terms in the Responsibilities section.</p>	

		Clerk to update and circulate and Terms to be recommended to the Parish Council for adoption. b: In line with the proposed Terms of Reference it was agreed to recommend to the Parish Council that David Kimber, Margaret Hare, Mary Newman and Emma Hill be co-opted as committee members.	
	11	<u>Matters of Report:</u> Margaret advised that a butterfly count would be taking place.	
	19	<u>Date and Time of Next Meeting:</u> The next meeting is on Wednesday 29 th October 2014 at St Aldhelms School Community Room commencing at 9.30am.	

The meeting closed at 11.20am

Alan Butcher,
Parish Clerk,
7th August 2014
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