

DOULTING PARISH COUNCIL

**MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON TUESDAY 29th
NOVEMBER 2016
VENUE AND TIME OF THE MEETING: THE PRESTLEIGH INN, PRESTLEIGH @ 7.30pm**

		<i>Present:</i> Cllrs Paula Fidge (Chair), Ros Wilkins, Barry Clarke, Sarah Goff, Ann Crowcombe, John Shepherd; also in attendance Alan Butcher (Clerk)	
	1	<i>Apologies for absence.</i> None.	
	2	<i>Public Forum:</i> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. Three members of the public were in attendance.	
	3	<i>Declarations of Interest:</i> None.	
	4	<i>Parish Council matters:</i> Response to new application for premises licence for the NASS Festival – required by 12 th December 2016. At the request of the chairman, members of the public outlined the various issues and problems which resulted from the 2016 NASS event. These included disturbances in Prestleigh and The Prestleigh Inn, noise nuisance after 3am in contravention of the noise management plan, on site problems with un-ticketed gangs of youths, drug dealing taking place openly with the site, an unsafe atmosphere, lack of security staff within the site and their availability to deal with problems outside. The following to be included in the response to the licensing application: More effective clearance and litter and rubbish outside of the site. Confirmation of who would be monitoring the event and contact details. Precise and clear Out of hours contact details. The need to address public safety issues both inside and outside the site. A robust policy toward drugs and drug dealing on site. Consideration of ways to reduce traffic disruption. Clerk to prepare response for consideration – response must be presented to Mendip by 12 th December 2016.	
	5	<i>Minutes of previous meeting.</i> Motion to postpone acceptance of minutes of the meeting held on 8 th November 2016 until the next meeting on 13 th December 2016. This was agreed unanimously.	

Signed 13th November 2016

	6	<p>Motion to exclude the press and public from the meeting due to the confidential nature of the business to be discussed. Standing Order 10a xi. This was agreed unanimously; members of the public left the meeting.</p>	
	7	<p><u>Parish Council Representation.</u></p> <p>Paper circulated by Cllr Fidge concerning representation of Parish Council functions by persons other than councillors.</p> <p>Cllr Clarke queried the need to discuss these matters in private.</p> <p>The clerk advised that any un-elected persons involved with Parish Council business should be termed volunteers rather than representatives. It would also be necessary to confirm insurance provisions in respect of “volunteers”.</p> <p>There was a general discussion about the terms of reference for volunteers and the need to include specific details of tasks to be undertaken on behalf of the Parish Council. It was also agreed that Terms of Reference needed to include clauses about conduct and behaviour whilst undertaking such tasks.</p> <p>Cllr Fidge noted that there were people in the community who should be able to bring their expertise to the Parish Council and that these discussions were aimed at achieving that.</p> <p>There was a general discussion about various past matters which were of concern to individual councillors.</p> <p>Prop Cllr Crowcombe, sec Cllr Goff that the appointment of any volunteers should be made at the Annual PC Meeting in May. This was agreed. It was also agreed that those persons who might be included should be identified before the May meeting.</p> <p>Clerk to re-draft Terms of Reference and circulate to councillors.</p>	
	8	<p><u>Matters of Report.</u> None.</p>	

The meeting closed at 9.20pm

Alan Butcher,
Parish Clerk,
24th November 2016
01749 870358; doultngclerk@gmail.com

Signed 13th November 2016