

**DOULTING PARISH COUNCIL**

<b>MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 9th MAY 2017 VENUE AND TIME OF THE MEETING: DOULTING VILLAGE HALL @ 7.30pm</b>	
	<i>Present:</i> Cllrs Paula Fidge (Chair), Ros Wilkins, Barry Clarke, John Shepherd, Sarah Goff and Ann Crowcombe; also in attendance Cllr David van Dyk and Alan Butcher (Clerk)
1705/1	<i>Apologies for absence.</i> Mary Newman and Nicola Housley.
1705/2	<i>Election of Chairman.</i>  Cllr Fidge was prop Cllr Clarke, sec Cllr Wilkins and duly elected. The Chairman signed the Acceptance of Office Form.
1705/3	<i>Election of Vice Chairman</i>  Cllr Wilkins was prop Cllr Clarke, sec Cllr Crowcombe and duly elected. The Vice-Chairman signed the Acceptance of Office Form.
1705/4	<i>Appointment of Proper Officer:</i> The Clerk, Alan Butcher was appointed.
1705/5	<i>Appointment of Responsible Financial Officer:</i> The Clerk, Alan Butcher was appointed.
1705/6	<i>Appointment of Parish Council Committees:</i> <b>a: Glebeland Committee:</b> Re-appointment of committee members currently Ann Crowcombe (Chair), Barry Clarke, Mary Newman, Emma Hill, Margaret Hares. Proposed Cllr Fidge that all members be re-appointed with Cllr Crowcombe as chairman, agreed unanimously.
1705/7	<i>Appointment of Representatives to Outside Bodies:</i> <b>a: Village Hall Committee</b> – one representative – Cllr Goff was appointed.
1705/8	<i>Public Forum:</i> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. 8 members of the public were present.  Joyce Godden asked about the possibility of some form of crossing in Chelynch Park to allow safe crossing to the school. Cllr Crowcombe advised that at the meeting to discuss traffic issues with Andrew Tranter from Somerset Highways, he had advised that a crossing would not be possible at that point. It was suggested that some form of voluntary patrol could be instigated amongst parents although there were health and safety and insurance issues which would need to be addressed. Tony Blaker raised the matter of representation on the Quarry Liaison Committee.
1705/9	<i>Declarations of Interest:</i> None.

1705/10	<p><u>Acceptance of the Minutes of previous meetings:</u> Minutes of the meeting held on 11<sup>th</sup> April 2017 were agreed and signed as a true record.</p>
1705/11	<p><u>Matters Arising from the Minutes of the previous meeting:</u></p> <ul style="list-style-type: none"> <li>i) Parish Council representation – adoption of Terms of Reference. These were agreed and, along with the amended Standing Orders, were formally adopted and signed by Cllr Fidge.</li> <li>ii) School footpath. Cllrs Goff and van Dyk reported on a recent meeting with the school, Chair of Governors and Diocese. The new footpath was on diocese land and they had offered to rent the land for a peppercorn rent. They were advised that, in fact, this was a designated footpath and, as a result, they had agreed to review the situation with their solicitors and report back. It was noted that a number of bushes along the footpath needed to be cut back and it was agreed to ask Chris Brown to undertake this work. Cllr Clarke raised the matter of the barrier to the car park which had been discussed at the meeting. This was on diocese land and it was suggested that neither the diocese or school were in favour of a barrier for operational reasons and also that there was no funding available to install such a barrier. It was also noted that the village hall would have operational difficulties and the question of the difficulties in operating of any barrier was discussed. Cllr Wilkins felt that the Parish Council still needed to respond to the petition presented on 8<sup>th</sup> November 2016 and that there was a responsibility on all parties involved to act. It was agreed to add the matter to the next agenda and the chairman asked for councillors to consider ways in which any barrier could be positioned and operated.</li> </ul>
1705/12	<p><u>Planning:</u> No applications were received before the publication of the agenda.</p>
1705/13	<p><u>New and On-going Parish Council Matters:</u></p> <ul style="list-style-type: none"> <li>i) Shelter for school children. Installation arrangements. The clerk had discussed the matter with Cllr Shepherd and they had also agreed to look at the proposed site after the meeting. Clerk to contact Andy Stott about his offer of help.</li> <li>ii) Parish Council Computer back-up equipment. In hand with the clerk.</li> <li>iii) Provision of village planting. Cllr Wilkins had spoken to Geoff Buzzard and was awaiting a response. The question of the supply of plants was discussed and the possibility of obtaining donated plants from local suppliers to be considered.</li> <li>iv) Consideration of the appointment of PC voluntary assistants. The question of which roles were to be undertaken was discussed and the chairman asked councillors to advise the clerk of any roles they felt voluntary assistants could undertake for discussion at the next meeting.</li> </ul>

1705/14	<p><u>Highways and Traffic:</u></p> <ul style="list-style-type: none"> <li>i) Highway Matters generally. <ul style="list-style-type: none"> <li>“Kill your Speed” signs – these were still awaited.</li> <li>Damaged wall on A361 – still awaiting repair.</li> <li>Speed camera signs on the A361, it was noted that these were obscured by hedges and faded. To be reported to highways.</li> </ul> </li> <li>ii) Footpath matters. Chris Brown to be asked to cut back hedges on the footpath in Prestleigh, also a large bush projecting into the highway in Chelynch Road.</li> <li>iii) Speedwatch – Cllr Goff reported that watches were continuing and that a meeting was to be arranged with volunteers in Prestleigh.</li> <li>iv) SID’s. A problem had arisen with the computer which was currently preventing the data being sourced; also as there was only one set of batteries there was a delay in moving the SID between sites as the batteries had to be changed each time. The machine had, however, been successfully deployed in Prestleigh.</li> </ul>
1705/15	<p><u>Reports:</u></p> <ul style="list-style-type: none"> <li>i) Somerset County Council – no report.</li> <li>ii) Mendip District Council – Cllr van Dyk reported that the district council were currently undertaking a “peer group” review. He had been unable to attend the AGM of the Beacon Hill Woods Soc but that help had been offered by Mendip for the ongoing project. Cllr Clarke asked if there was any information about a recent meeting on Glastonbury traffic as no minutes or information was to be published. Cllr van Dyk to check if any information will be forthcoming.</li> <li>iii) Police. The clerk read a short report on three incidents in the last month.</li> <li>iv) Village and Parish Organisations: <ul style="list-style-type: none"> <li>a) Village hall – the AGM had taken place and was well attended. A meeting had taken place with the school concerning access and a new secretary and treasurer appointed.</li> <li>b) Defibrillator – fund raising was continuing and consideration of the type and location still ongoing.</li> <li>c) The Social Group had had a successful film evening and another was planned shortly.</li> </ul> </li> </ul>
1705/16	<p><u>The Glebeland</u></p> <ul style="list-style-type: none"> <li>i) Fence repairs – these were in hand.</li> <li>ii) Report from Glebeland meeting 25<sup>th</sup> April 2017. Cllr Crowcombe was to attend the next social group meeting to speak about the Glebeland and volunteering. It had been agreed that working parties would be the first Saturday in each month.</li> <li>iii) Parish Council to write concerning blocking of access. Parish Council to write to the housing association expressing their concern about the blocking of the access to the gate by one particular vehicle.</li> <li>iv) Request for 2018/9 PC budget to include for a new picnic table. This to be added to the next years budget.</li> </ul>

	v) The date of the next meeting to be agreed at the June meeting.
1705/17	<u>Padfield Green.</u> i) Equipment inspection report and actions – maintenance works had been undertaken on some equipment. ii) Proposed weather shelter. Cllr Wilkins outlined the suggestion of some form of lightweight sail type shelter to provide shade, etc. It was agreed to seek further information and costings and also to check with neighbours on proposed locations.
1705/18	<u>Prestleigh, Bath and West Showground and Waterlip.</u> i) Correspondence from Rupert Cox following last PC meeting. The contents of the email following the last meeting were noted as were those in the subsequent email advising his satisfaction with the reporting of the presentation in the minutes. It was agreed that no further action was required. ii) Correspondence from The Wild Beer Co. Clerk to invite representatives to speak to an “open” meeting before the next PC meeting. iii) Matters concerning “Mendip School”. Cllr Fidge advised that he official opening was on 19 <sup>th</sup> May. iv) The meeting with Prestleigh residents and the NASS festival organisers was still to be arranged, clerk to contact NASS
1705/19	<u>Financial:</u> i) Clerks salary and expenses - £377.00. This was agreed and a cheque raised. ii) Internal Auditors fee - £75.00. This was agreed and a cheque raised. iii) Approval of annual accounts – These had been circulated and were agreed. iv) Completion of Annual Accounting Statement. The chairman and clerk signed to Annual Return Accounting Statement.
1705/20	<u>Matters of Report</u> i) Cllr Crowcombe and Clarke were in contact with highways over a continuing problem with the road surface at Waterlip. ii) Cllr Fidge reported an accident involving a van and manhole cover at Prestleigh hill.
1705/21	<u>Date and Time of Next Meeting:</u> The next scheduled meeting is on 13 <sup>th</sup> June 2017 at The Prestleigh Inn.

Alan Butcher,  
Parish Clerk,  
17<sup>th</sup> May 2017  
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