

DOULTING PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON TUESDAY 27th FEBRUARY 2018		
VENUE AND TIME OF THE MEETING: DOULTING VILLAGE HALL @ 7.30pm.		
	<u>Present:</u> Cllrs Paula Fidge (Chair), Ros Wilkins, Barry Clarke, John Shepherd and Ann Crowcombe; also in attendance Alan Butcher (Clerk)	
1802E/1	<u>Apologies for absence:</u> Cllr Sarah Goff.	
1802E/2	Motion to exclude the press and public from the meeting due to the confidential nature of the business to be discussed. Standing Order 10a xi. This was so resolved.	
1802E/3	<u>Declarations of Interest:</u> None.	
1802E/4	<u>Minutes of previous meeting.</u> Motion to postpone acceptance of minutes of the meeting held on 13 th February 2018 until the next meeting on 13 th March 2018. This was so resolved.	
1802E/5	<u>Financial Matters:</u> i) Budget for 2018/19 and related expenditure. The clerk circulated an updated and amended budget for 2018/19 showing updated expenditure figures for the year end. He advised that the version discussed at the January meeting had contained an error in carrying forward due to the late inclusion of an invoice from Shepton Mallet Landscapes which had reduced the carry forward figures for both 2018/19 and 2019/20 by £2600.00. He apologised for this error. He noted that the amount allowed for the phone box had been reduced to allow for the six month notice needed for BT. It was noted that the budget for 2018/19 included capital expenditure of £3000 which was increased by £2000 on the previous year. ii) Forward Budgets and expenditure for years 19/20; 20/21 and 21/22. The clerk tabled draft budgets until 2021/22. He had included a notional 5% increase on precept. Taken at current expenditure the figures showed a decrease in reserves to a minus amount in the last year. A number of items of expenditure were highlighted for consideration including the cost of safety inspections. It was agreed to investigate the requirements for these inspections with a view to reducing costs.	

Signed 13th March 2018

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	<p>It was agreed to review both Padfield Green and Glebeland expenditure although the cost of basic maintenance represented a good proportion of this expenditure and was unlikely to be reduced.</p> <p>The question of funding for speedwatch or SID's equipment was discussed and also any admin amounts which might be connected with any proposals for a Doultling bypass.</p> <p>It was noted that the Parish Council had been very successful over recent years in obtaining outside funding for projects and it was hoped that any new items of capital expenditure could be also funded in this way.</p>	
1802E/6	<p><u>Code of Conduct:</u></p> <p>i) Update of Code of Conduct – draft for adoption. The clerk had circulated a draft of an updated Code of Conduct for discussion. Cllr Clarke raised a number of points including how the definitions of matters concerning relatives and friends could be better outlined.</p> <p>It was noted that a number of items which appeared to be duplicated had been removed from the section Appendix B. The clerk to review and circulate updated draft for consideration.</p> <p>ii) Other matters relating to the Code of Conduct. It was noted that a number of standing dispensations needed to be renewed at the Annual Meeting.</p>	
1802E/7	<p><u>Matters of Report.</u></p> <p>i) The definition of the Parish Council as “Custodian Trustee” of the village hall to be circulated to councillors and the new committee to be advised as to the Parish Council role.</p> <p>ii) There was some concern expressed about the situation with the Village Hall which required hirers to seek their own insurance. It was felt that this was likely to disadvantage the village hall in respect of comparative bookings with other local halls.</p>	

The meeting closed at 9pm.

Signed - Alan Butcher,
Parish Clerk,
1st March 2018
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Signed 13th March 2018

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