

DOULTING PARISH COUNCIL

| NOTES AND MINUTES OF THE PUBLIC AND PARISH COUNCIL MEETING HELD ON TUESDAY 12th JUNE 2018 VENUE AND TIME OF THE MEETING: THE PRESTLEIGH INN, PRESTLEIGH @ 7.30pm | |
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| | <p><u>Notes on the Public Meeting</u></p> <p>This part of the meeting is intended to allow public participation on a number of matters prior to the commencement of the Parish Council meeting proper.</p> |
| | <p><u>Forum:</u></p> <p>GB queried why speedwatch always seemed to concentrate on the A361 rather than Chelynch Road where there were speeding problems. Cllr Goff advised that there was an anomaly with the 20mph limit in Chelynch Road which could not to monitored. A query about conflicting speed limit signs between Prestleigh and Evercreech was raised. TB queried why private meetings were being held by the village hall committee. TB remained concerned about the use of the phone box for the proposed defibrillator.</p> |
| | <p><u>Reports and Comments from County and District Councillors</u></p> <p>No report was received from Somerset County Council.</p> <p>Cllr van Dyk (MDC) reported that the council had a new leader and that a councillor in Frome had changed allegiance. He outlied the Community Connect scheme which focussed on helping older people with information and access to services, there was more information on the website. He noted re-cycling changes at local centres. Responding to a question from Cllr Fidge, he advised that whilst Mendip does have an emergency plan of its own, parishes and villages should prepare their own plan. Cllr Clarke asked about the suggested Unitary Authority and was advised that much more detail about suggested savings and other matters was required before the matter went forward.</p> |
| | <p><u>Police Report</u></p> <p>No report was received.</p> |
| | <p><u>Planning Applications:</u></p> <p>Public comments are invited on the following planning applications to be considered at the Parish Council meeting:</p> <ol style="list-style-type: none">i) 2018/1115/LBC – External Flue for wood burning stove at Hurlingpot Farm, The Old Stables, Kings Road, Doultling. TB expressed concern about the growing use of these stoves and the resulting increase in pollution. |
| | <p>For the purposes of Data Protection, the notes above do not form part of the Parish Council meeting minutes.</p> |
| | <p>Closure of public participation and Commencement of the Parish Council Meeting. Members of the public may not speak during the meeting unless requested to do so by the Chairman.</p> |

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| | <u>Minutes of the meeting of Doultling Parish Council held on 12th June 2018.</u> |
| | <u>Present:</u> Cllrs Paula Fidge (Chair), Barry Clarke, John Shepherd, Sarah Goff and Ann Crowcombe. Also in attendance Alan Butcher (Clerk) |
| 1806/1 | <u>Apologies for absence.</u> Cllr Ros Wilkins. |
| 1806/2 | <u>Declarations of Interest:</u> None. |
| 1806/3 | <u>Confirmation of the Minutes of previous meetings:</u> i) Meeting held on 8 th May 2018 were agreed and signed as a true record with an amendment to 1805/9 - details of the footpath changed. |
| 1806/4 | <u>Matters from the Minutes of previous meetings:</u> i) Kill your speed signs. Ordered; a cheque to be raised for the pro-forma invoice for the signs. ii) State of the footpath. Cllr Clarke has walked the path and advised on overgrown vegetation. It was understood that arrangements were in hand to clear this. |
| 1806/5 | <u>Parish Council Response to Planning Applications</u> i) 2018/0845/HSE and /0846/LBC – Alterations to existing dwelling at Beacon Farm (Barn), conversion of garage, new entrance and other works at Beacon Farm, Bolters Lane, Shepton Mallet. No comments, Councillors agreed to support the application. ii) 2018/1024/HSE and /1025/LBC – Proposed extension to The Old Byre to create additional bedroom, etc at The Old Byre, Hurlingpot Farm, Kings Road, Doultling. No comments, Councillors agreed to support the application. iii) 2018/1156/VRC – To vary condition 1 (approved drawings) to allow design revisions to include a reduction in size of the extension, etc at the Restaurant, Royal Bath and West Showground, Prestleigh, Shepton Mallet. No comments, Councillors agreed to support the application. iv) 2018/1115/LBC – External Flue for wood burning stove at Hurlingpot Farm, The Old Stables, Kings Road, Doultling. Comments about wood burning stoves were noted but Councillors agreed to support the application. |
| 1806/6 | <u>Confirmation of Parish Councillors responsibilities and liaison with outside bodies.</u> The following responsibilities were agreed: i) Cllr Crowcombe – Waterlip. ii) Highways Liaison Committee – Cllr Clarke. iii) Highways Matters – Cllr Clarke iv) Prestleigh – Cllr Fidge. v) Speedwatch – Cllr Goff vi) Quarry Liaison (Doultling) – Cllr Clarke. |

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| 1806/7 | <p><u>Parish Council Matters requiring a decision:</u></p> <ul style="list-style-type: none">i) Updated Code of Conduct and Standing Orders (circulated).<ul style="list-style-type: none">a) Code of Conduct. It was agreed to delete “Friend” from clause 14. Clerk to omit reference to “the council” in clause 15 and to include clarification of “relative” and “close associate”.b) Standing Orders. Clerk to review document for anomalies.c) Clerk to re-issue Code and Standing Orders for adoption at the next meeting.ii) Library Consultation – extended until 13th June 2018. The clerk had circulated a draft response and noted that other responses had been received. Councillors agreed that the draft prepared by the clerk contained all relevant points and should be submitted.iii) Data protection – Data Protection Policy and check list (circulated). The clerk outlined the situation with Data Protection and went through the checklist. The Policy was agreed and matters outlined on the checklist will be addressed over the coming weeks.iv) Telephone box and defibrillator. Cllr Fidge was disappointed that a specific proposal regarding the phone box had not been received. She advised that the Parish Council needed to be fully aware of its responsibilities with regard to the phone box and defibrillator and any on-going costs. Councillors were concerned about an open-ended arrangement for the defibrillator which required replacement at cost every four years. Cllrs Fidge and Goff to liaise with the Social Group. It was noted that the box could only be “adopted” by the Parish Council and was currently in a poor state. |
| 1806/8 | <p><u>Parish Councillors comments and updates relating to the following matters:</u></p> <ul style="list-style-type: none">i) Highways and traffic.<ul style="list-style-type: none">a) Cllr Clarke advised that previous matters were still in hand with Highways.b) There was some discussion about traffic generated by the recent Bath and West Show and the signposted traffic routes which brought traffic out onto the A361 at Cranmore where there had been a number of near incidents as there had been at the Farm Road A361 junction.c) Some work had been done to the hedges on Doultling Hill but the hedges still required cutting back; clerk to write to the landowner. It was also noted that vegetation and detritus made it dangerous for pedestrians using the Doultling Hill footpath of which there were several who walked the footpath to and from school each day. Cllr Clarke to raise matter with highways.d) Cllr Crowcombe advised on a meeting attended in Glastonbury about the proposed road from the M5 to Cannards Grave by-passing Glastonbury. There had been many objectors at the meeting mostly protesting about green issues and suggesting mass protests should the scheme go ahead.ii) Joint Highways advisory committee. A further meeting was awaited.iii) Footpath matters. The question of the school footpath was discussed. Cllr Goff suggested a sub committee involving representatives of all bodies connected with the path. Cllr Fidge suggested that, initially, contact should be made with the new head teacher before other arrangements were put in place. |

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| | <p>iv) Speedwatch and SID's. There had been 9 watches in Doultling and a number of watches in Prestleigh and Waterlip where 61 speeders had been noted on the Saturday of the bath and West Show. There was nothing to report on SID's; there was a new person dealing with SID's and there had been a change to the reporting software which was being put in place.</p> |
| 1806/9 | <p><u>Reports from Parish Council Representatives to Village Organisations:</u></p> <p>i) Village Hall and Social Group. Cllr Goff reported that an EGM had been held and that the minutes had now been signed. Further meetings, under advice from CCS, would be closed to the public until all relevant paperwork in discussion had been sorted out. It was hoped that there would be an open meeting in September chaired by a CCS chairman. Cllr Goff reported that they would be having discussions with the school about use of the grassed area as, without its use, bookings appeared to be down on previous years.</p> <p>ii) Beacon Hill Woods Society. Nothing to report.</p> |
| 1806/10 | <p><u>Matters relating to The Glebeland</u></p> <p>i) Cllr Crowcombe advised that the last working party had coincided with a picnic party and that a donation from the party had been received with thanks.</p> |
| 1806/11 | <p><u>Matters relating to Padfield Green.</u></p> <p>i) Response to incident. The clerk had passed a full report to Cllr Fidge.</p> <p>ii) Equipment maintenance.</p> <p>a) The clerk had lubricated the swings and other equipment.</p> <p>b) The problem with the raised mat had been investigated more fully and it was believed the the hot poured material had lifted from the base. The edges had been cleaned out but the problem had not been resolved. The cost of replacing the safety surface was likely to be £600 +. It was agreed to look at other ways of resolving the matter.</p> |
| 1806/12 | <p><u>Matters relating to Prestleigh, Bath and West Showground and Waterlip.</u></p> <p>i) Waterlip – nothing to report.</p> <p>ii) Prestleigh – Cllr Fidge noted that there appeared to be less cars going to and from the Bath and West Show this year.</p> <p>iii) Upcoming events at the showground included Truckfest and the NASS festival. Disappointment was expressed that the NASS representative had not contacted Prestleigh as agreed. Cllr van Dyk was to meet with NASS. It was confirmed that there was a contact number in case of trouble but that it was not always easy to speak to someone effectively.</p> |
| 1806/13 | <p><u>Financial:</u></p> <p>i) Clerks salary and expenses. £355.40. This was agreed and a cheque raised.</p> <p>ii) Internal auditor fee £75.00. This was agreed and a cheque raised.</p> <p>iii) Pro-forma to Morelock Signs for Kill your speed signs. £264.60. This was agreed and a cheque raised.</p> |
| 1806/14 | <p>Audited Accounts for 2017/18 and Accounting Procedures:</p> <p>i) Approval and signing of Annual Accounting Statements. These were agreed and signed by the chairman and RFO.</p> <p>ii) Acceptance of Internal Auditors report. This was accepted.</p> |

Draft minutes subject to acceptance at the next meeting.

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| 1806/15 | <u>Matters of Report</u> None raised. |
| 1806/16 | <u>Date and Time of Next Meeting:</u> Cllr Fidge advised that she would be away for the next meeting on 10 th July 2018. After discussion it was agreed that the July meeting would be cancelled and the next meeting will be held on 14 th August 2018, 7.30pm at Doultling Village Hall. |

The meeting closed at 9.15pm.

**Alan Butcher,
Parish Clerk,
7th June 2018
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