

DOULTING PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 14th MAY 2019 VENUE AND TIME OF THE MEETING: DOULTING VILLAGE HALL @ 7.30pm	
	<i>Present:</i> Cllrs Paula Fidge, Ros Wilkins, John Shepherd, Ann Crowcombe, Sarah Goff and Jan Crewe; also in attendance Alan Butcher (Clerk)
1905/1	Confirmation that councillors have completed the declaration of Acceptance of Office. All councillors had completed the Declaration.
1905/2	<u><i>Election of Chairman.</i></u> Cllr Fidge; prop Cllr Wilkins, sec Cllr Crowcombe, elected unanimously. The Chairman signed the Acceptance of Office Form.
1905/3	<u><i>Election of Vice Chairman</i></u> Cllr Crowcombe; prop Cllr Shepherd, sec Cllr Goff. The Vice - Chairman signed the Acceptance of Office Form.
1905/4	<u><i>Appointment of Proper Officer:</i></u> The clerk, Alan Butcher was confirmed.
1905/5	<u><i>Appointment of Responsible Financial Officer:</i></u> The clerk, Alan Butcher was confirmed.
1905/6	<u><i>Appointment of Parish Council Committees:</i></u> i) Glebeland Committee: Appointment of Parish Council representatives and committee members. Cllr Crowcombe and Cllr Crewe were appointed with Cllr Crowcombe as Chairman. Committee members Mary Newman, Emma Hill and Margaret Hares were re-appointed en-bloc.
1905/7	<u><i>Appointment of Representatives to Outside Bodies:</i></u> i) Village Hall Committee – one representative. Cllr Goff was appointed.
	Cllr Fidge read a statement regarding alleged election offences by four candidates with the response from The Electoral Commission, the Police and Mendip District Council. The responses concluded that no offences had been committed. The Chairman advised that she intended to draw a line on the matter and that the statement would be filed in Parish Council papers.
	The Chairman will adjourn the meeting at this point for public participation.
	Public Meeting Forum: Matters raised included: Congratulations to all candidates elected at the recent election. A suggestion that additional meetings should be held in Prestleigh.

	<p>Concern about the pavement on the A361 and on Doultong Hill. A query about cutting of the verge in front of Padfield Green and the planting of flower boxes around the village. Continuing concern about overgrown hedges on Doultong Hill A query about the proposed defibrillator.</p> <p>Reports and Comments from County and District Councillors</p> <p>Cllr Hayden (in attendance) outlined the changes at Mendip District Council and advised that the council would be meeting shortly to appoint committees, etc.</p> <p>Police Report. This reported one incident of a lorry in a ditch near Beacon Hill Woods.</p> <p>Public Comments on Planning Applications:</p> <ul style="list-style-type: none"> i) Application 2019/0653 and 0654 – Single storey front extension in the curtilage of a grade 2 listed building at Hurlingpot Farm, The Old Stables, Kings Road, Doultong. There were no public comments. ii) Application 2019/0980/TCA – Works to trees at Church of St Aldhelm, Doultong. Comments were made about the scope of the proposed works which appeared at odds with the Tree Officers report. <p>Closure of public participation. The Chairman will re-convene the Parish Council Meeting. Members of the public may not speak during the meeting unless requested to do so by the Chairman.</p>
1905/8	<u>Apologies for absence.</u> None
1905/9	<u>Declarations of Interest:</u> None.
1905/10	<p><u>Acceptance of the Minutes of previous meetings:</u></p> <p>Minutes of the meeting held on 9th April 2019 were agreed and signed as a true record with a minor amendment concerning the road sweeping.</p>
1905/11	<p><u>Matters Arising from the Minutes of the previous meeting:</u></p> <ul style="list-style-type: none"> i) Defibrillator for Doultong. Cllr Crewe advised that the package had been ordered and was awaiting installation. Volunteers were required to re-paint the box. She confirmed that the monies raised had been held in a trust fund whilst the machine was sourced. She confirmed that this is a managed solution with all procedures in place as part of the package. ii) Hearing Loop. Information from previous council to be passed to the clerk.

1905/12	<p><u>Planning:</u></p> <ul style="list-style-type: none"> i) Application 2019/0653 and 0654 – Single storey front extension in the curtilage of a grade 2 listed building at Hurlingpot Farm, The Old Stables, Kings Road, Doultling. There had been no comments on this application and it was agreed unanimously to support the application. ii) Application 2019/0980/TCA – Works to trees at Church of St Aldhelm, Doultling. Councillors commented on the apparent disparity between the Tree Officers report and the actual application which appeared to include a lot more cutting back of trees than suggested. Councillors agreed to leave the matter to the planning officer with comments to include support for the Tree Officers report.
1905/13	<p><u>New and On-going Parish Council Matters:</u></p> <ul style="list-style-type: none"> i) Appointment of Parish Council Voluntary Assistants. It was agreed to consider councillors responsibilities at the next meeting and to consider the matter of VA's at that time. ii) Mendip District Council Local Plan part 2 response. The clerk had circulated a draft response and advised on certain parts of the draft. Councillors agreed that this should be submitted to the Planning Inspector.
1905/14	<p><u>Highways and Traffic:</u></p> <ul style="list-style-type: none"> i) Highway Matters generally. Clerk to confirm status of works previously advised to Highways. ii) Footpath matters. There was a report of a missing sign, Cllr Fidge to action. Cllr Goff advised that there was to be a meeting with Somerset Rights of Way about the school footpath. iii) Speedwatch and SID's. Cllr Fidge reported that the speed enforcement unit had been in Prestleigh three times in the last week and that a SID have been positioned. An early morning watch had recorded one vehicle at 58mph. An enforcement van had attended Doultling and a watch held on Chelynch Road. A rota of volunteers was being prepared.
1905/15	<p><u>Reports from Parish Council Representatives.</u></p> <ul style="list-style-type: none"> i) Village Hall. Cllr Goff reported on the village hall AGM. The social group were arranging a first aid for the older children in association with the school, a proposed community lunch and coffee mornings were in hand. ii) Beacon Hill Woods Society. Mary Newman reported on a recent bluebell survey and advised of a school visit.

1905/16	<p><u>The Glebeland</u></p> <p>i) Report on meeting 30th April 2019. Cllr Crowcombe reported on the meeting (the minutes had been circulated at this meeting) and it was agreed to reimburse to cost of electricity for powering a shredder to a parishioner.</p>
1905/17	<p><u>Padfield Green.</u></p> <p>i) Replacement of equipment. Cllr Wilkins had this in hand and was seeking quotes on various schemes. Clerk to remind SM Landscapes to remove the old equipment.</p>
1905/18	<p><u>Prestleigh, Bath and West Showground and Waterlip.</u></p> <p>I) Cllr Fidge noted preparations were underway for the forthcoming show. There was a discussion about amended traffic proposals and, in particular, the proposal for traffic lights at the Abbey barn junction.</p>
1905/19	<p><u>Financial:</u></p> <p>i) Clerks salary and expenses. £361.70. This was agreed and a cheque raised.</p> <p>ii) Reimbursement of electricity costs. £16.00. This was agreed and a cheque raised.</p> <p>iii) It was agreed to add Cllr Goff as a signatory to the account; councillors agreed the appropriate resolution to add her name to the account.</p>
1905/20	<p><u>Matters of Report</u></p> <p>i) Forthcoming events at Mendip DC including the parish Forum were advised.</p>
1905/21	<p><u>Date and Time of Next Meeting:</u></p> <p>i) The next scheduled meeting is on 11th June 2019 at Doultling Village Hall.</p> <p>ii) List of meeting dates for 2019-20 – these were agreed.</p>

Alan Butcher,
 Parish Clerk,
 19th May 2019
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