

DOULTING PARISH COUNCIL

AGENDA FOR THE ANNUAL PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 8th MAY 2018 VENUE AND TIME OF THE MEETING: DOULTING VILLAGE HALL @ 7.45pm	
1805/1	<u>Apologies for absence.</u>
1805/2	<u>Election of Chairman.</u> Chairman to sign Acceptance of Office Form.
1805/3	<u>Election of Vice Chairman</u> Vice - Chairman to sign Acceptance of Office Form.
1805/4	<u>Appointment of Proper Officer:</u>
1805/5	<u>Appointment of Responsible Financial Officer</u>
1805/6	<u>Appointment of Parish Council Committees:</u> a: Glebeland Committee: Re-appointment of committee members currently Ann Crowcombe (Chair), Barry Clarke, Mary Newman, Emma Hill, Margaret Hares.
1805/7	<u>Appointment of Representatives to Outside Bodies:</u> a: Village Hall Committee – one representative
1805/8	<u>Confirmation of councillors responsibilities and liaison with outside bodies.</u>
1805/9	<u>Public Forum:</u> The Chairman will adjourn the meeting for a maximum of 10 minutes to allow public participation. Members of the public are reminded that only items on the agenda for the meeting can be raised and discussed and that standing orders allow each person a maximum of 3 minutes to address the council.
1805/10	<u>Declarations of Interest:</u> Members are required to act in accordance with the Parish Councils Code of Conduct adopted on 30th August 2012 where a matter arises at the meeting in which he/she has a disclosable pecuniary interest or other interest as detailed in the Code. Unless a dispensation has been granted the member shall not participate in the discussion or vote on the matter or shall withdraw from the meeting as required by the Code.
1805/11	<u>Acceptance of the Minutes of previous meetings:</u> Minutes of the meeting held on 10 th April 2018 as a true record.

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1805/12	<p><u>Matters Arising from the Minutes of the previous meeting:</u></p> <ul style="list-style-type: none"> i) Car parking in School Lane. ii) Joint highways advisory committee with Cranmore. iii) Telephone box and defibrillator proposals. iv) Report on Parish Forum 19th April 2018.
1805/13	<p><u>Planning:</u></p> <ul style="list-style-type: none"> i) Application 2018/0851/HSE – Two storey rear and side extension and internal alterations at Gwalia, Chelynch Road, Doulting for Mr Kevin Rayson. ii) Grant of Permission re: application 2016/0665/CNT – Three tips at Moons Hill Quarry. iii) Report on Planning Board re: Bath and West LDO 18th April 2018
1805/14	<p><u>New and On-going Parish Council Matters:</u></p> <ul style="list-style-type: none"> i) Updated Code of Conduct ii) Playground and Skate Park inspections. iii) Library Consultation – extended until 13th June 2018 iv) Data protection – new regulations.
1805/15	<p><u>Highways and Traffic:</u></p> <ul style="list-style-type: none"> i) Highway Matters generally. <ul style="list-style-type: none"> Low kerb on A361 Barrier on Doulting Hill Damaged wall on A361 Salt bins. Pavement cleaning. Other matters reported. ii) Footpath matters. iii) Speedwatch and SID's. <ul style="list-style-type: none"> Speedwatch SIDS Kill your speed signs.
1805/16	<p><u>Reports:</u></p> <ul style="list-style-type: none"> i) Somerset County Council ii) Mendip District Council iii) Police iv) Village and Parish Organisations: <ul style="list-style-type: none"> a) Village Hall and Social Group b) Beacon Hill Woods Society.

1805/17	<u>The Glebeland</u> i) Report on meeting 24 th April 2018.
1805/18	<u>Padfield Green.</u> .
1805/19	<u>Prestleigh, Bath and West Showground and Waterlip.</u>
1805/20	<u>Financial:</u> i) Clerks salary and expenses. ii) SALC Subscription 2018/19 - £164.10 iii) Draft accounts for 2017/18 – circulated. Completion of Annual Governance and Accountability Return 2017-18: i) Certificate of Exemption (under £25,000 gross income or expenditure) Motion - to declare council fulfils the criteria for exemption and agrees to complete the Certificate of Exemption. ii) Annual Governance Statement – to be completed. iii) Internal Audit Report and Accounting Statements for 2017-18 will be considered at the next meeting.
1805/20	<u>Matters of Report</u>
1805/21	<u>Date and Time of Next Meeting:</u> i) The next scheduled meeting is on 12 th June 2018 at The Prestleigh Inn. ii) List of meeting dates for 2018-19

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Parish Clerk,
2nd May 2018
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